

Hartford Central School District  
Board of Education Meeting

AGENDA

Date: October 20, 2014  
Time: 7:00p.m.  
Type: Regular Meeting  
Location: District Library

---

Minutes of Regular Board of Education Meeting October 20, 2014

Board Members Present: Mrs. Janine Thomas, Vice-President, Mr. Adam Fish and Mr. Ronald Smith

Board Members Absent: Mr. Brian Getty, President and Mr. Philip Jessen

Guests: Sean Farley, Tracey Fish, Peggy Lynch, Becky Arlen, Lisa Cornell, Jeff LaVoie, Andrea Stoddard and Chris Jones

1. Call to Order and Pledge of Allegiance

- Vice President, Board of Education, Mrs. Janine Thomas

2. Prayer

- Mrs. Thomas

3. Welcome

3.1 Public to be Heard: Items that are reserved for discussion in Executive Session include:

- ✓ Matters which may disclose the identity of a law enforcement agent or informer;
- ✓ Any current or future investigation or prosecution;
- ✓ Proposed or pending litigation;
- ✓ Collective negotiations;
- ✓ The medical, financial, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ✓ The preparation, grading or administration of examinations; and
- ✓ The proposed acquisition, sale or lease of real property or the proposed acquisition of securities

Becky Arlen and Lisa Cornell presented the school with a plaque commemorating the many years the Sheldon Binns has given to the school as a teacher and as the Hartford Community Band leader.

4. Review and Approval of Minutes

- 4.1 Minutes from the Regular Board of Education Meeting, held on Monday, September 15, 2014. The Board of Education approved the minutes from the Regular Meeting of the Board of Education, held on September 15, 2014. Motion made by Mr. Smith and seconded by Mr. Fish. Approved 3-0.

5. Review and Approval of the District's Financial Reports

- 5.1 Treasurer's Report
- 5.2 Warrants
- 5.3 Cafeteria Report

The Board of Education approved the financial reports as presented. Motion made by Mr. Smith and seconded by Mr. Fish. Approved 3-0.

6. Superintendent's Report

- 1. NYSED Advisory Committee: I have been asked by NYSED to be a member of a state advisory committee as a result of the work that is being conducted through our STLE Grant. This is a one-year commitment and involves participating in meetings, telephone conferences, conducting presentations, providing feedback on programs conducted throughout other school districts in the state and possible site visits.
- 2. CASDA Presentation: CASDA has contacted me and asked me to part of a presentation for a conference on December 2nd in Albany.

3. Solar Panels: All the required documentation for our solar panel project has been submitted to NYSED for review and approval.
    - a. 50 kW on the Main Building;
    - b. 22 kW on the Technology Building; and
    - c. 300 kW at the Bus Garage
  4. Regional Superintendent's Conference Day: On October 10<sup>th</sup> the district participated in the first-ever Washington County Regional Superintendent's Conference Day (Fort Ann, Argyle, Fort Edward, Salem, Cambridge, Hudson Falls, and Granville). This event was funded through the STLE grant and the feedback from faculty has been positive. I am hoping that this can become a more regular occurrence as we seek to increase dialogue among the grade and department teachers in the county.
  5. Mobile Cart: The district was able to obtain an additional mobile lab from BOCES, for no cost. Approximately 35 laptops have come off another lease and were available for use. The computers come with their own high-level cart that allows the district to push notifications and updates to all the computers even if they are turned off.
  6. Policy Study: The district has partnered with Erie 1 BOCES for a Board of Education policy manual review. I have sent a copy of our policy manual to Erie 1 for review. After the review, BOCES send us templates for policies that are outdated, out of compliance, missing, etc. and then we revise the template per our district practices. In the upcoming months, there will be numerous policy revisions that the BOE will be voting on. Overall, this is a two-year process and, once completed, we will have a completely revised policy manual and then we can subscribe to an ongoing subscription for monthly updates and recommendations per new legislation. If possible, I would recommend that one or two BOE members review the policy prior to the BOE meeting for voting; creating an ad-hoc policy committee. I would recommend meeting at least a week prior to the BOE meeting to discuss the revised policies for the upcoming meeting.
7. Building Principals and Department Supervisor Reports
- 7.1 Transportation Report: Mr. Michael Rogers  
 Mike told the board about the DEC surprise visit and that all of their concerns were dealt with. The lift was inspected. The question 'How is the staff of drivers at HCSD in regards to subs?' was asked by the board. Mr. Rogers answer was – he had a couple of subs but it was difficult to promise them driving days so it is hard to keep subs as they find more permanent positions.
  - 7.2 Elementary Report: Mrs. Bethellen Mannix
    - Open House
      - Parent participation ranged from 67% to 100%
      - 84% overall attendance grades K-5 (up from 78% last year)
    - Student Recognition
      - Bus Riders of the Month
      - Citizens' of the Month
      - Chronicle Entries: Mia Amato, Kailey Gayton, Nathan Beecher, Kaylin Holcomb, Etta Surething, Caroline Deyoe,
      - HCS Summer Reading Program Participants
      - Argyle Summer Reading Program - Drake and Silver Stewart, Reagan Gebo
      - Washington County Fair Participants - Brynn and Brandon Tyler, Isabella Euber, Reagan Liebzig, Reagan Gebo, Sarah Monroe, Nathan and Lucas Beecher, Destiny and Ryan Morrow, Mollie Delacruz, Austin Wells, Maggie King, Raymond Harrington, Olivia Mattison, Douglas Holcomb, Drake Stewart, Karlee Nims, Dakota Morrow, Gabby McFarren
      - Spud Run Participants
      - Lyndsay Burch (grade K) - donated 11" of her hair
      - Marissa Jones - 1<sup>st</sup> Place in Pinewood Derby (pink car #2)
    - Classroom News:
      - Janet Rock - Free NYS Fluoride Swish Program has been discontinued, but can be paid for.
      - *Soaring Tanagers* - "Individuals who have really taken flight this month!"
      - *Bucket Filler* - Bulletin Board
      - Candy Guess and Pumpkin Weight Guess in lunch today
      - Youth volleyball

**Upcoming Events:**

- October 21<sup>st</sup> - 23<sup>rd</sup>: School Bus Safety presentations from our drivers
- October 23<sup>rd</sup> - 31<sup>st</sup>: Red Ribbon Week - Living Drug Free
- October 24<sup>th</sup>: Fire Prevention (Hartford Firefighters are coming)
- Tuesday, October 29<sup>th</sup>: Grade 1 Pumpkin Decorating after school with Tricia Stewart
- Thursday, October 30<sup>th</sup>: PTA Halloween Party 2:30-4:00

- Friday, October 31<sup>st</sup>: Citizens' Assembly and Sing-a-long starting at 8:45
- Friday, November 7<sup>th</sup>: Emergency Release Day (dismissal 15 minutes early)
- Monday, November 10<sup>th</sup>: Superintendent's Conference Day - No School
- Tuesday, November 11<sup>th</sup>: Veterans Day - No School
- Wednesday, November 12<sup>th</sup>: Turkey Trot afterschool
- Tuesday, November 18<sup>th</sup> Tanager Pride Party grades K-2 and Language Club Movie Afternoon
- Wednesday, November 19<sup>th</sup>: Tanager Pride Party grades 3-5
- Thursday, November 20<sup>th</sup>: Harvest Fest
- Half Days: 11/21<sup>st</sup>, 11/24<sup>th</sup> (evening conference), 11/25<sup>th</sup>

### 7.3 Middle/High School Report: Mr. Brian George

1. Algebra Math League - will be starting again this November. Mrs. Capone will host 1 competition each month through April. Competitions will include students from Glens Falls and Fort Ann and possibly Argyle. The purpose of these competitions is to expose the students to more questions that are aligned to the common core standards and offer another means of review.
2. FFA
  - a. Sold 195 chickens @ the FFA BBQ (Thank you to All, especially Mr. Cook)
  - b. Farm Tour this weekend
  - c. November 7<sup>th</sup> Hosting the District Meeting and attending the Rodeo
3. Sophomore Class is selling Potatoes
4. Vocal All-County - will be held on November 14<sup>th</sup> and 15<sup>th</sup> at Whitehall Central School. 24 students were selected
  - a. 7 - elementary chorus
  - b. 10 - Jr. chorus (7-9th graders)
  - c. 7 - Sr. Chorus (10-12)
5. Teacher Leadership Program - 4 MS/HS Teachers Participating (2 SUNY Plattsburg; 2 STLE Grant)
6. SPUD Run Fund Raiser for the senior class- A little over 60 participants, 10-15 young children.  
Thank You Mr. Jessen!!!!!!

#### Upcoming Events:

- October 24<sup>th</sup>: Middle School Dance 6:00 – 8:00 pm
- November 4<sup>th</sup>: Fall Sports Awards Night 6:30 – 8:30
- November 5<sup>th</sup>: Student Leadership Conference at Great Escape Lodge
- November 7<sup>th</sup>: First Quarter Ends- Early Release Day
- November 8<sup>th</sup> & 9<sup>th</sup>: PTA Craft Fair
- November 10<sup>th</sup>: Superintendent's Conference Day
- November 12<sup>th</sup>: Turkey Trot Race
- November 15<sup>th</sup>: Homecoming Dance
- November 21<sup>st</sup>, 24<sup>th</sup> & 25: Parent Teacher Conferences Grades 6-8

### 8. Old Business: *There is no old business to conduct*

### 9. New Business

- 9.1 CPSE/CSE/504 Recommendations: The Board of Education accepted the recommendations of the CPSE/CSE Committee. Motion made by Mr. Smith and seconded by Mr. Fish. Approved 3-0.
- 9.2 Resolution for Cooperative Energy Purchasing Service for Electricity: This is a cooperative agreement for the district that allows us to purchase electricity at a discounted rate. Even though the district is in the process of installing solar panels, the cooperative energy agreement is separate from USLE as this is our energy supply while the panels will act as an on-site generator of electricity, which will reduce the supply we purchase from the cooperative, but not eliminate it. The Board of Education adopted the proposed Resolution for Cooperative Energy Purchasing Services for Electricity. (*Voice Vote is Required*) Motion made by Mrs. Thomas – Voice Vote: Mr. Smith – Yea, Mr. Fish – Yea, Mrs. Thomas – Yea
- 9.3 Retirement: Superintendent's Secretary: Mrs. Marjorie Durling has submitted her letter of retirement from the district, effective December 31, 2014. The Board of Education accepted Mrs. Durling's notice of retirement, effective December 31, 2014. Motion made by Mr. Smith and seconded by Mr. Fish. Approved 3-0.

- 9.4      Resignation: Teacher Aid: Mrs. Jennifer Parker has submitted a letter of resignation from the position of Teacher Aid, effective October 20, 2014. The Board of Education accepted Mrs. Parker's letter of resignation, effective October 20, 2014. Motion made by Mr. Smith and seconded by Mr. Fish. Approved 3-0.
- 9.5      Appointment: Teacher Assistant: The district is in need of a certified Teaching Assistant. During the summer and fall months, Mrs. Parker completed the NYS required certification process for a Level 1 Teaching Assistant. The Board of Education appointed Mrs. Parker to the position of Teaching Assistant, effective October 21, 2014. Motion made by Mr. Smith and seconded by Mr. Fish. Approved 3-0.
- 9.6      Bus BOND: At the 2014-2015 budget vote, the voters approved a proposition authorizing the purchase of a 66 passenger school bus, with a cost not to exceed \$114,000. Included within the Board packet is a Bond resolution, as prepared by our Bond Council, required Board approval. The Board of Education approved the Bond Resolution for \$114,000. (*Voice Vote is Required*) Motion made by Mrs. Thomas – Voice Vote: Mr. Smith – Yea, Mr. Fish – Yea, Mrs. Thomas – Yea
10.      Executive Session – There was no need for Executive Session
- Mr. Farley told the board that the staff was pleased with the last Superintendent's Day and there was a BRAVO in the Post Star regarding other schools response. The Key Club went to the Taste of the North Country and had a good time.
11.      Adjournment – 7:45 pm motion by Mr. Smith and second by Mr. Fish. Approved 3-0.

Respectfully submitted,

---

Marjorie M. Durling  
District Clerk